



## 2021 OFFL Game Day Operating Procedures

Please take note of the following for Game Day

### Team Binder

Each team must have with them at all their games, a Team Binder that contains relevant information regarding their players and team personnel. Included in that binder should be the current approved roster issued to them by the League Registrar. This will be a pdf document that will show who is approved to play or be on the team bench during any League game. This is to be referred to if there are any questions regarding your team. If there is doubt as to eligibility of anyone, it is best to err on the side of caution and have the person or people in question not participate until the issue is resolved.

For any game you should have to least four (4) copies of your game roster with you. This must be given to your opponent and to the person keeping score for the game. Players listed on your game day roster must be in numerical order. All personnel who will be on your team bench during a game are also to be listed on the game day roster. The blank Game Day roster is available in the Game Day Resources section of the OFFL web page. Players who are not playing should be indicated why, such as injured, suspended, absent etc. in the column for that.

Applicable document: Gameday Roster

### Scoresheets

A blank score sheet, available in the Game Day Resources section of the OFFL web page, shall be given to the person keeping score by the Home Team. They shall complete this during the game and get the game Referee (official wearing the white hat) to sign after the game. The person who scored the game will return it to the home team. The home team will show the completed score sheet to the opponent and they can take a picture with their device for their records.



## 2021 OFFL Game Day Operating Procedures

Applicable Document: Scoresheet

### Reporting Scores

Scores must be sent via text by the Home Team to 289-680-5353. The text should be similar to this:

U12 Burlington 14 Waterloo 7

*Please note for U14 to show as either U14(9) or U14(12) as there are two different divisions in this age.*

### Scanning Scoresheets

The Home Team will follow up with a scan of the scoresheet and both game day rosters and email to [jdmzeus@gmail.com](mailto:jdmzeus@gmail.com) no later than 36 hours after the scheduled kickoff time of the game. Please scan as opposed to taking a photo on your device as is if there is a report from the Game Referee, it will be easier to read the report and allow the Executive to act if need be.

### Mandatory Trainers for Host Teams

Home Team, you are reminded that you are required to have a qualified medical person available for the game. Should circumstances beyond your control have that person not be present, the Game Referee will ask either bench if there is someone willing or able to cover injuries if needed. If there is someone or somebodies who are willing, then the Officials can proceed with the game being played.